

**Erbil Training of Trainers for Microsoft UP and PDT
Women in Technology Programme (WIT)**



Since 2006, Iraqi Al-Amal Association continues through its partnership with Microsoft and the Institution for International Education, implementing women in technology programme in Iraq, for the empowerment of women on professional skills, business planning for sustainability, and information technology. Many classes were opened in Baghdad, Erbil, Saladdin, and Kerbala, for the past two

years, training women and youth on Microsoft Unlimited Potential (UP).

With the intention to promote the programme further in different provinces, 17 trainers from different provinces: Mosul, Saladdin, Sulaimaniya, Kirkuk, Erbil, and Najaf, attended a ten days TOT workshop in Erbil, starting from August 22nd-31st, 2008, the training venue was at the Royal Plaza Hotel in Erbil city, and is considered to be the largest TOT workshop held in Iraq for WIT programme, so far,

The 15 trainers received professional techniques on the following modules from the Microsoft Office programme:

1. Windows.
2. Microsoft Office Word 2003.
3. Microsoft Office Excel 2003.
4. Microsoft Office Power Point 2003.
5. Microsoft Office Access 2003.
6. Internet.
7. Microsoft Office Front Page 2003.
8. Digital Media.



In addition the following Professional Skills in:

Team building, communications, how to write a CV, and presentation skills,

Baghdad, September 5th, 2008